



Volunteer Application Form

To apply for the Merryman House Domestic Crisis Center (MHDCC) Volunteer Program, please complete this application. Once completed, you may mail or email the application.

Please send all materials to:

LaVonna Willingham
Volunteer Coordinator
PO Box 98
Paducah, KY 42002
(270) 443-6001
lavonna@merrymanhouse.org

Please include all of the following application components:

- Completed Application Form
- Responses to Short Essay Questions
- Completed Ranking page

APPLICATION FORM

Name: _____ Address: _____

Phone Number: _____ Email Address: _____

1. What type of service hours/length are you interested in? (Circle one)

- **Short-term (single event/fundraiser/teach a class/sporadic volunteerism/etc.)**
- **Long-term (steady days/times over long period of time)**

2. Are you willing to submit to a background check? **Yes** **No**

3. Do you have a valid Driver's License? **Yes** **No**

4. Do you have your own transportation? **Yes** **No**

5. Is there anything else you would like us to consider when evaluating your application or considering your fit with the volunteer opportunities?

I certify that all information enclosed is complete and accurate to the best of my knowledge. I hereby give permission to Merryman House Domestic Crisis Center to verify the accuracy of information provided.

Name: _____

Date: _____



VOLUNTEER OPPORTUNITIES

1. Please rank 1-4 the issue areas below, with 1 being the area in which you are most interested, and 4 being the area in which you are least interested.

_____ **Administrative Volunteerism:** Assisting administrative team in grant work, community education opportunities, assisting administration & advocacy team with support necessary to run the emergency shelter program. Less direct client contact track.

_____ **Client Care Center Volunteerism:** Assisting clients with daily needs, staffing the crisis line/business line, staffing security gate traffic, guiding callers & clients to appropriate staff, assisting/filling in for court advocacy. More direct client contact track.

_____ **Facilities Maintenance Volunteerism:** Assisting facilities manager & cook with daily duties to maintain shelter facility, donation collection/sorting, yard work, maintaining storage areas, etc. Non-direct client track.

_____ **Advocacy Volunteerism:** Complete intakes and exits for adult clients as needed, provide information and referral as needed to complete goals, facilitate support groups, meet with adult clients implementing strategies to assist clients in meeting their goals, on-going case management. Direct client contact track.

_____ **Special Event Volunteerism:** Assist with sporadic special events to plan and/or staff fundraisers, PR events, presentations, etc.

_____ **Clinical Track (For Volunteers with Appropriate Licensure Only):** Complete assessments for adult clients as needed, facilitate clinical support groups, meet with adult clients to provide clinical level case management, make referrals to additional support when needed. Direct client contact track.

2. Please select up to four work activity areas in which you are most interested in:

_____ Providing direct service to clients

_____ Community Engagement

_____ Communications/Marketing/Social Media

_____ Working with children/youth

_____ Fundraising/grant writing/event planning

_____ Program/Policy Development

_____ Facilities Maintenance

_____ Court Accompaniment

_____ Group Facilitation

_____ Advocacy



SHORT ESSAY QUESTIONS

Please type your answers in the blank spaces provided. Please answer the following questions thoroughly; however, do not feel obligated to use the entire space if not necessary for your response. This section provides a way for MHDCC to get to know you better.

1. What lead you to choose Merryman House Domestic Crisis Center as a volunteer agency?

2. What type of schedule/hours/days/etc. are you interested in as far as volunteer time is concerned? Please give more detail than above in #1.